

# **AMENYE HEALTH TRAINING INSTITUTE**



## **INSTITUTE'S ALMANAC (DRAFT)**

**(2024/2025)**

<b>DATE</b>	<b>EVENTS</b>	<b>RESPONSIBLE TEAM</b>
<b>30<sup>th</sup> September 2024 – 06<sup>th</sup> October 2024</b>	<ul style="list-style-type: none"> <li>• Reporting week for new students (NTA LEVEL 4)</li> </ul>	HTIs
<b>05<sup>th</sup> October 2024</b>	<ul style="list-style-type: none"> <li>• Staff refreshment tour (Matema Beach)</li> </ul>	HTIs
<b>07<sup>th</sup> October 2024 – 11<sup>st</sup> October 2024</b>	<ul style="list-style-type: none"> <li>• Reporting week for continuing students (NTA LEVEL 5 &amp; 6)</li> <li>• Orientation week for new and continuing students.</li> </ul>	HTIs
<b>07<sup>th</sup> October 2024 – 30<sup>th</sup> October 2024</b>	<ul style="list-style-type: none"> <li>• Registration of selected and verified students in the Institutional Panel for the Academic Year 2024/2025.</li> </ul>	HTIs and NACTVET.
<b>07<sup>th</sup> October – 25<sup>th</sup> October 2024</b>	<ul style="list-style-type: none"> <li>• Online Transfer for Continuing Students</li> </ul>	HTIs and NACTVET.
<b>07<sup>th</sup> October – 19<sup>th</sup> October 2024</b>	<ul style="list-style-type: none"> <li>• Inter transfer across programs for selected applicants</li> </ul>	HTIs and NACTVET.
<b>15<sup>th</sup> October 2024</b>	<ul style="list-style-type: none"> <li>• Beginning of first semester for academic year 2024/2025 (September Intake)</li> </ul>	HTIs and NACTVET.
<b>25<sup>th</sup> October 2024</b>	<ul style="list-style-type: none"> <li>• Fresher's party</li> </ul>	HTIs.
<b>01<sup>st</sup> November 2024</b>	<ul style="list-style-type: none"> <li>• College Barraza</li> </ul>	HTIs
<b>03<sup>rd</sup> November 2024 – 15<sup>th</sup> November 2024</b>	<ul style="list-style-type: none"> <li>• AMSO election</li> </ul>	HTIs
<b>17<sup>th</sup> November 2024</b>	<ul style="list-style-type: none"> <li>• Deadline of submission of Continuous Assessment Tests I Examinations to institute's examination officer through official institute's examination officer's email</li> </ul>	Institute's Facilitators
<b>28<sup>th</sup> November 2024 - 20<sup>th</sup> December 2024</b>	<ul style="list-style-type: none"> <li>• Semester II Supplementary Examination (September intake)</li> </ul>	MoH, NACTVET, HTIs and Government Security Organs
<b>02<sup>nd</sup> December 2024</b>	<ul style="list-style-type: none"> <li>• Deadline of submission of Continuous Assessment Tests II Examinations to institute's examination officer through official institute's examination officer's email</li> </ul>	Institute's Facilitators
<b>02<sup>nd</sup> December 2024 - 06<sup>th</sup> December 2024</b>	<ul style="list-style-type: none"> <li>• Moderation of Continuous Assessment Tests I Examinations</li> </ul>	Institute's Moderation Team
<b>02<sup>nd</sup> December 2024 - 13<sup>th</sup> December 2024</b>	<ul style="list-style-type: none"> <li>• Conduct of VET National Examination for December 2024</li> </ul>	Examinees and TVETIs /VET Centers

<b>09<sup>th</sup> December 2024 - 13<sup>rd</sup> December 2024</b>	<ul style="list-style-type: none"> <li>• Moderation of Continuous Assessment Tests II Examinations</li> </ul>	Institute's Moderation Team
<b>12<sup>nd</sup> December 2024 - 08<sup>th</sup> January 2025</b>	<ul style="list-style-type: none"> <li>• Central marking of Semester II supplementary examinations</li> <li>• Uploading of results in the NACTVET database</li> <li>• Report writing and submission of results to NACTVET</li> </ul>	MoH, NACTVET, HTIs and Government Security Organs
<b>16<sup>th</sup> December 2024 - 23<sup>rd</sup> December 2024</b>	<ul style="list-style-type: none"> <li>• Printing of Continuous Assessment Tests Examinations (CAT I and CAT II)</li> </ul>	Institute's Examination Officer
<b>18<sup>th</sup> December 2024 - 03<sup>rd</sup> January 2025</b>	<ul style="list-style-type: none"> <li>• Operational research for MLT department</li> </ul>	HTIs
<b>23<sup>rd</sup> December 2024 – 27<sup>th</sup> January 2025</b>	<ul style="list-style-type: none"> <li>• Community Field for CMT department</li> </ul>	HTIs
<b>27<sup>th</sup> December 2024 – 03<sup>rd</sup> January 2025</b>	<ul style="list-style-type: none"> <li>• Updating students' information in the NACTVET examination database</li> </ul>	HTIs and NACTVET
<b>06<sup>th</sup> January 2025 – 15<sup>th</sup> January 2025</b>	<ul style="list-style-type: none"> <li>• Continuous Assessment Test One (CAT I) examinations.</li> </ul>	HTIs
<b>20<sup>th</sup> January 2025 – 07<sup>th</sup> February 2025</b>	<ul style="list-style-type: none"> <li>• Continuous Assessment Test Two (CAT II) examinations.</li> </ul>	HTIs
<b>31<sup>st</sup> January 2025</b>	<ul style="list-style-type: none"> <li>• Deadline for submission of End of Semester I Examinations to institute's examination officer through official institute's examination officer's email</li> </ul>	Institute's Facilitators
<b>3<sup>rd</sup> February 2025</b>	<ul style="list-style-type: none"> <li>• Generation of Semester I examination numbers for September Intake</li> </ul>	MoH and NACTVET
<b>03<sup>rd</sup> February 2025 – 14<sup>th</sup> February 2025</b>	<ul style="list-style-type: none"> <li>• Semester I special examinations</li> </ul>	HTIs
<b>17<sup>th</sup> February 2025 – 21<sup>st</sup> February 2025</b>	<ul style="list-style-type: none"> <li>• Moderation of End of Semester I Examinations</li> <li>• Printing of End of Semester I Examinations</li> </ul>	Institute's Moderation Team and Examination Officer
<b>17<sup>th</sup> February 2025 – 28<sup>th</sup> February 2025</b>	<ul style="list-style-type: none"> <li>• Internal verification of Continuous Assessments Tests (CAs)</li> </ul>	HTIs
<b>24<sup>th</sup> February 2025 – 28<sup>th</sup> February 2025</b>	<ul style="list-style-type: none"> <li>• Uploading of Continuous Assessments in NACTVET system</li> </ul>	HTIs
<b>01<sup>st</sup> March 2025 – 30<sup>th</sup> March 2025</b>	<ul style="list-style-type: none"> <li>• Submission of updates through the Institution Panel on the Students Admission Guidebooks for 2025/2026</li> </ul>	NACTVET and HTIs
<b>03<sup>rd</sup> March 2025 – 28<sup>th</sup> March 2025</b>	<ul style="list-style-type: none"> <li>• Semester I Examinations (September intake)</li> <li>• Uploading of Semester One Examination Results 2024/2025</li> </ul>	HTIs MoH and NACTVET

	and Submission of hard copies of Examination Results	
<b>21<sup>st</sup> March 2025</b>	<ul style="list-style-type: none"> <li>• Deadline for submission of End of Semester I Supplementary Examinations to institute's examination officer through official institute's examination officer's email</li> </ul>	Institute's Facilitators
<b>24<sup>th</sup> March 2025 – 28<sup>th</sup> March 2025</b>	<ul style="list-style-type: none"> <li>• Moderation of End of Semester I Examinations</li> <li>• Printing of End of Semester I Examinations</li> </ul>	Institute's Moderation Team and Examination Officer
<b>28<sup>th</sup> March 2025</b>	<ul style="list-style-type: none"> <li>• College Barraza</li> </ul>	HTIs
<b>31<sup>st</sup> March 2025</b>	<ul style="list-style-type: none"> <li>• Beginning of Second Semester (September intake)</li> </ul>	MoH, NACTVET and HTIs
<b>02<sup>nd</sup> April 2025 – 11<sup>th</sup> April 2025</b>	<ul style="list-style-type: none"> <li>• Semester I Supplementary Examination (September intake)</li> </ul>	MoH, NACTVET, HTIs and Government Security Organs
<b>07<sup>th</sup> April 2025 – 25<sup>th</sup> April 2025</b>	<ul style="list-style-type: none"> <li>• Online transfer of Continuing students</li> </ul>	HTIs
<b>11<sup>st</sup> April 2025</b>	<ul style="list-style-type: none"> <li>• Deadline for submission of Continuous Assessment Test I Examinations to institute's examination officer through official institute's examination officer's email</li> </ul>	Institute's Facilitators
<b>14<sup>th</sup> April 2025 – 20<sup>th</sup> April 2025</b>	<ul style="list-style-type: none"> <li>• Moderation of Continuous Assessment Test I Examinations</li> </ul>	Institute's Moderation Team
<b>16<sup>th</sup> April 2025 – 25<sup>th</sup> April 2025</b>	<ul style="list-style-type: none"> <li>• Submission of corrections/improvement in the Draft of Students Admission Guidebooks</li> </ul>	HTIs and Universities Offering Certificate and Diploma Programs
<b>21<sup>st</sup> April 2025 – 25<sup>th</sup> April 2025</b>	<ul style="list-style-type: none"> <li>• Printing of Continuous Assessment Test I Examinations</li> </ul>	Institute's Examination Officer
<b>01<sup>st</sup> May 2025 – 31<sup>st</sup> June 2025</b>	<ul style="list-style-type: none"> <li>• Capacity Building to Admission Officers and Examination Officers on Students Admission and Examination matters.</li> </ul>	Admission Officers, Examination Officers and NACTVET
<b>05<sup>th</sup> May 2025 – 16<sup>th</sup> May 2025</b>	<ul style="list-style-type: none"> <li>• Continuous Assessment Test One (CAT I) examinations.</li> </ul>	HTIs
<b>19<sup>th</sup> May 2025 – 30<sup>th</sup> May 2025</b>	<ul style="list-style-type: none"> <li>• Updating students' information in the NACTVET examination database</li> </ul>	HTIs

<b>19<sup>th</sup> May 2025 – 27<sup>th</sup> June 2025</b>	<ul style="list-style-type: none"> <li>Field Project/Operational Research for CMT, MLT and PST departments (NTA LEVEL 4, 5 &amp; 6)</li> </ul>	HTIs
<b>19<sup>th</sup> May 2025 – 11<sup>th</sup> July 2025</b>	<ul style="list-style-type: none"> <li>Field Project/Operational Research for SWT department (NTA LEVEL 4 &amp; 5)</li> </ul>	HTIs
<b>15<sup>th</sup> May 2025 – 30<sup>th</sup> May 2025</b>	<ul style="list-style-type: none"> <li>Generation of Semester II examination numbers.</li> </ul>	NACTVET
<b>26<sup>th</sup> May 2025 – 06<sup>th</sup> June 2025</b>	<ul style="list-style-type: none"> <li>Conduct of VET National Examination for Candidates of CBA and NABE for June 2025</li> </ul>	VETA, TVETIs /VET Centers
<b>30<sup>th</sup> June 2025 – 11<sup>th</sup> July 2025</b>	<ul style="list-style-type: none"> <li>Continuous Assessment Test Two (CAT II) examinations.</li> </ul>	HTIs
<b>01<sup>st</sup> July 2025 – 31<sup>th</sup> July 2025</b>	<ul style="list-style-type: none"> <li>Payment of Semester II Examination Fee (September intake) through GePG account</li> </ul>	HTIs
<b>21<sup>st</sup> July 2025 – 25<sup>th</sup> July 2025</b>	<ul style="list-style-type: none"> <li>Semester II special examinations</li> </ul>	HTIs
<b>01<sup>st</sup> August 2025</b>	<ul style="list-style-type: none"> <li>Graduation day</li> </ul>	HTIs
<b>04<sup>th</sup> August 2025 – 10<sup>th</sup> August 2025</b>	<ul style="list-style-type: none"> <li>Internal verification of Continuous Assessments Tests and preparations for Semester II examinations</li> </ul>	HTIs
<b>11<sup>st</sup> August 2025 – 15<sup>th</sup> August 2025</b>	<ul style="list-style-type: none"> <li>Uploading of Continuous Assessments in NACTVET system</li> </ul>	This
<b>18<sup>th</sup> August 2025 – 23<sup>rd</sup> September 2025</b>	<ul style="list-style-type: none"> <li>Semester II Examinations (September intake)</li> </ul>	MoH, NACTVET, HTIs and Government Security Organs
<b>28<sup>th</sup> August 2025 – 07<sup>th</sup> October 2025</b>	<ul style="list-style-type: none"> <li>Central marking of Semester II supplementary examinations</li> <li>Uploading of results in the NACTVET database</li> <li>Report writing and submission of results to NACTVET</li> </ul>	MoH, NACTVET, HTIs and Government Security Organs
<b>10<sup>th</sup> October 2025</b>	<ul style="list-style-type: none"> <li>Staff refreshment tour</li> </ul>	HTIs
<b>23<sup>rd</sup> October 2025</b>	<ul style="list-style-type: none"> <li>Beginning of First Semester (September intake 2025/2026)</li> </ul>	MoH, NACTVET and HTIs

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